



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

Agency Name

Supplier : COLOR1DIGITAL INC.  
Address : 2321 Marconi St., San Isidro Makati City

P.O. No. : 23-11-0812  
Date : 11/21/2023  
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office  
Date of Delivery : \_\_\_\_\_

Delivery Term : 15 Calendar Days  
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PIECES	25,000	Printing Services (Forms), KOMORI ENTHRONE Printing Services Head of Household "Not Available" (N.A) Form  -Please see attached Terms of Reference  *Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin/s, if any.  ***** Nothing Follows *****	3.72	93,000.00
For the use of Handog Pasasalamat 2023 for the use of City Mayor's Office					

Control No. **5116** GRAND TOTAL : **Php 93,000.00**

Total Amount in Words Ninety-three Thousand Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

**LOURDES D. MACERES**

(Signature over printed name of Supplier)

Nov - 22, 2023

Date

**VICTOR MA REGIS N. SOTTO**

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

**RECHIE J. TUGAWIN**  
(Authorized Official)

Funds Available :

**JUVY A. CUENCO**  
Chief Accountant

Amount : P 93,000.00

OBR No. : 100-2023-10  
1423-1011